

FOREIGN MATERIAL EXCLUSION (FME) MANAGEMENT

3-Responsibilities:

3.1 Managing Director:

The Managing Director is ultimately responsible for BMPE's FME Policy.

3.2 Supervisors & Managers:

All supervisors and managers shall be responsible for supporting the Managing Director with the implementation and maintenance of the BMPE's FME Policy and associated Control Measures.

3.3 All Staff & Employees:

All staff shall be responsible for completing their roles within the company taking into consideration the needs and expectations of this BMPE FME Policy and associated control measures at all times.

4- Competence, Awareness & Training:

All pertinent staff shall receive 'suitable and sufficient' training at Induction and refresher training in the Companies FME Policy and the associated control measures.

Staff will be advised on the reporting process for breaches of the Companies FME Policy and Control Measures.

5- Forms, Documents & Records:

- FME Risk Assessment
- FME Questionnaire
- Management Review Minutes
- FME Training Records
- FME Inspection Reports
- FME Audit Report
- Incident Reports

2-Inputs:

COMPANY FOREIGN MATERIAL EXCLUSION MANAGEMENT POLICY STATEMENT:

The purpose of this Brown MacFarlane Precision Engineering (BMPE) Policy is to ensure that the working environment in which products and services for the manufacture and supply of goods and services are maintained as such that risk or quality is not compromised as a result of Foreign Materials within the workplace.

BMPE shall ensure that ALL employees are aware of this FME Policy and the associated control measures that the company has introduced to mitigate against the risk from Foreign Material contamination within the Company, its suppliers, its sub-contractors and contractors.

Tony O Reilly **Tony O Reilly**- Managing Director

1- Objective:

- 1.1 To ensure that BMPE provides products and services to the Nuclear Industry in line with clients' requirements and needs.
- 1.2 To supply safe products and services.
- 1.3 To provide customer with contractual satisfaction
- 1.4 To mitigate any FME risk as a direct or indirect supplier of products and / or services supplied to the nuclear industry.

6- FME Management Process:

